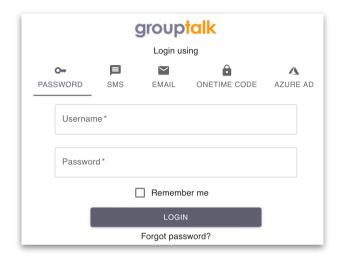# grouptalk

Business critical Push-to-Talk and collaboration

Login to GroupTalk web admin

Sign in to GroupTalk web admin at: https://admin.grouptalk.com

Use "PASSWORD" to login. Enter your *email address* in the field *Username**
and enter your *Password* in the field *Password**.

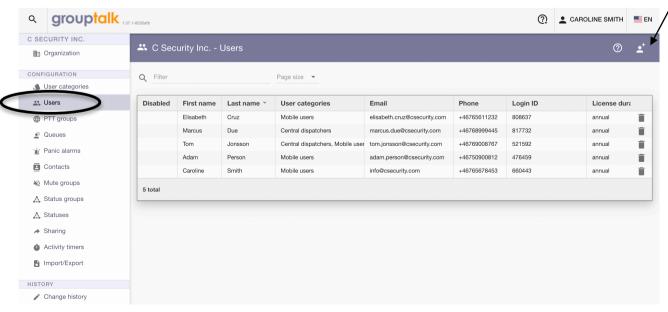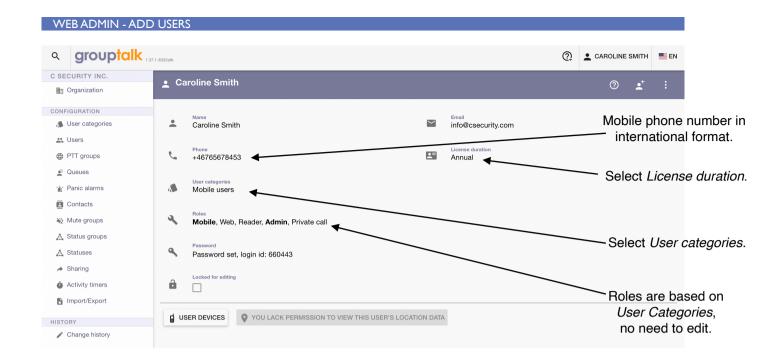If you have forgotten your Password, click "Forgot password?" to reset your password.

Add users

When you are logged into the web admin:

1. Select **Users** in the menu on the left.

2. Press the "plus icon" in the top right corner.

Press to add a user

3. Enter user information and press Create.

At a minimum you need to fill in the fields for **Name**, **License** and **User Categories**.

For smartphone users it is recommended to fill in the field for **Phone** (in international format that starts with "+") to facilitate account set-up in the GroupTalk app using SMS and the field for **Email** to be able to send the user an introductory email.

For dedicated PTT devices the *Phone* and *Email* fields are often left empty and "*One-time Code*" authentication is used.

GroupTalk mobile app

Smartphone users can find the GroupTalk mobile app on **Google Play** or **Apple Appstore**.

Search for *GroupTalk Sweden*.

- Download the GroupTalk app.
- Start the app and select *SMS as authentication method.*
- Follow the on screen instructions and accept all requests for phone resources.
- Finally *Select account to go online*.
- In the app click on "Select Group" and select the PTT Group to communicate in.
- Press and Hold the PTT button at the bottom of the screen when talking.